



Sandford St. Martin's

P R I M A R Y S C H O O L

Friday 13th March 2026

Spring Term Parents Evening Appointments

Dear Parents,

Choose your own parents' evening appointment times online.

We have an online booking system for Parents' Evening which will be held in the school hall on the following days:

- Tuesday the 24th of March 2026 - All Years 3:30pm – 6:00pm
- Thursday the 26th of March 2026 -All Years 3:30pm – 6:00pm

PLEASE NOTE: These are face to face appointments not online/video calls.

Go to <http://www.parents-booking.co.uk/sandford>

PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address, or use a 'Search Engine', as that will not work. This is a common mistake on phones and tablets.

Login to see which appointments are available and select one that is convenient for you.

You will need:

Your child's **legal first name**, **legal surname** and your child's date of birth

Troubleshooting Tips - Please read before booking!

- To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record.
- The child's date of birth has to be entered in exactly the right format e.g. using four digits for the year of birth - 12/09/2009
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem.
- Don't forget to scroll down past the first evening to see dates and times for the second evening.
- If you have several children to make bookings for, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children. You must leave at least a 10 minute break between appointments-the system will not allow consecutive bookings.

The system will be live from **6pm on Monday 16th of March 2026** and will be open to take your bookings until **midday** the day before the event. If you do not have access to the internet or are having trouble booking an appointment online, please contact the school office who will be happy to help.

Yours sincerely
Mr Paul Beveridge
Headteacher

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